

| Position Vacant | Compliance Officer |
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| Job Description / Responsibilities | To Ensure compliance of regulatory directives given by regulatory bodies, including SEBI and stock exchange, in letter as well as in spirit, and in a time-bound and sustainable manner. |
| | Providing opinions on applicability and interpretation of various rules and regulations touching the Organisation's business matters, including the SEBI Regulations etc |
| | Assist the Board and senior management in overseeing implementation of compliance policies and procedures, prescriptions in compliance manuals, and internal codes of conduct. |
| | Preparation of policies and internal documents which are necessary from regulatory perspective |
| | Conduct test-checks and Identify compliance risks for the organisation by analysing existing / new products. practices and processes |
| | Appraise the management of any compliance issues, if any, along with suggested improvement measures to be implemented. |
| | Attend to compliance with directions from other regulators in cases where the activities of the entity are not limited to the regulation/supervision of SEBI |
| | Be the nodal point of contact between the organization & regulators, supervisors and shall be a participant in discussions held with SEBI and/or BSE/NSE & Depositories |
| | Communicate compliance to regulatory bodies with regards to their inspection reports. |
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| Job specific skills | The incumbent is expected to have good knowledge and experience on regulations governing Depositories, SEBI, AMFI, BSE, NSE etc. compliances |
| | Familiar with circulars of NSE, BSE, CDSL, NSDL, SEBI (Research Analyst) Regulations and SEBI (Investment Advisers) Regulations and any other regulations related to securities market |
| | Knowledge of AML guidelines affecting Stock Broking and Depository Participant business |
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| | Good communication skills, with experience of dealing with senior executives/Regulators including the capacity to articulate the case of regulatory compliances. |
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| Educational Qualification | ACS / ACA / MBA or equivalent (+ LLB would be preferable) NISM Certification and any other Compliance related certification is a must |
| Minimum Experience | 10+ years (post qualification experience) |
| CTC OFFERED | Compensation will not be a limiting factor for the right candidate and will discussed on a case by case basis. |
| Location of posting | Mumbai The candidate may be deputed to work with the team(s) with the organization/ parent organization/ any subsidiary of the parent organization if and as deemed necessary. |
| How to apply | Applications should be submitted on our email careers@bobcaps.in Please mention "Application for the post of Compliance Officer" in the subject. Applications with any other subject will not be accepted. |
| Website | www.bobcaps.in |
| Contact Person | Trilby D'monte |
| Contact No. | 022-61389300 |
| Last Date for application | 27 th September 2023 by email on the above email id |