



CHENNAI PORT AUTHORITY

GENERAL ADMINISTRATION DEPARTMENT

Applications are invited from the eligible candidates for filling up of the post of Chief Medical Officer (HOD) in the scale of pay of Rs.100000-260000 under Direct Recruitment.

Name of the post	Chief Medical Officer
Classification	Class I (Head of Department)
Scale of Pay	Rs.100000-260000
No. of post	1 (One)
Qualification / Experience	(i) MBBS Degree from a recognised University (ii) A PG Medical Degree or PG Medical Diploma in the specified specialty from a recognised University (iii) Post qualification experience of 16 years in the case of PG Degree holders and 18 years experience in the case of PG Diploma holders in the relevant field of specialization in a reputed hospital
Upper Age Limit	55 years
Method of Selection	Direct Recruitment
How to apply	Eligible candidates have to apply through ' Online Application Portal (OAP) of the Ministry of Ports, Shipping & Waterways (http://onlinevacancy.shipmin.nic.in) and a print-out of the online application should be sent, along with copies of educational qualification and experience and a self attested Passport size photo of the candidate to be affixed on the application

Note:

1. The Crucial date for determining the qualification, experience and age limit shall be on **14.11.2023**.
2. The Competent Authority reserves the right to reject the applications without assigning any reason there for.
3. Any candidate, who is found to have knowingly / willfully furnished any particulars, which are false or have suppressed material information of a character, which if known later would ordinarily debarred him / her from getting an appointment for a grade or post, is liable to be disqualified, if appointed, to be dismissed from service.

4. The conditions of service in the matters of Allowances, Leave, Provident Fund, Age of Superannuation, Retirement benefits, Medical facilities, etc. shall be regulated in accordance with Rules and Regulations as applicable to the Officers and employees of Chennai Port Authority. He / She will be governed by New Pension Scheme. In the case of Officers from Port Service, the existing Pension Scheme will continue.
5. The selection will be made on the basis of the Recruitment Rules for the post of Chief Medical Officer.
6. The details regarding the Organisation and the post, application format and other conditions can be downloaded website www.chennaiport.gov.in.
7. Application not in the prescribed format and incomplete applications will be summarily rejected. Applications without attested copies of certificates / testimonials of prove of age, qualification and experience as enclosures, will also be treated as incomplete and summarily rejected.
8. Only the short listed candidates will be intimated and no correspondence will be entertained from the candidates in this regard. The mere fact that a candidate has submitted the application against the advertisement would not bestow any right to be called for written test / interview considered for selection process.
9. Applications received through E-mail, etc. will not be entertained.
10. Employees working in Central Government / State Government / PSUs / Autonomous Bodies should forward the application through proper channel or to produce NOC / Vigilance Clearance at the time of interview.
11. Application in the prescribe format along with attested copies of certificates relating to educational and technical qualifications, age proof, experience, etc. should reach the following address **on or before 14.11.2023**.

The Secretary,
General Administration Department,
Chennai Port Authority,
No.1, Rajaji Salai,
Chennai – 600 001.





CHENNAI PORT AUTHORITY
Proforma of the Application



Name of the post applied for:

1. Name of the candidate :
2. Sex :
3. Date of Birth & Present age :
4. Whether belongs to SC/ST/OBC/UR :
5. Father's /Husband's Name :
6. Academic & Professional Qualification:

Exam/Degree	Year of passing	Name of Instt. / Board / University	Marks Aggregated	Percentage

(Attach separate sheet, if required)

7. Employment History and Experience:

Name of the Ministry / Dept. / Govt. Organisation / Autonomous Body / Company / Corporation	Designation	Pay Scale	Whether post is held on regular or ad-hoc basis	Period		Nature of work in brief
				From	To	

(Attach separate sheet, if required)

8. Please mention details of appreciation / outstanding work done, if any, which was duly recognised by the higher authority :
9. Residential Address (E- mail & Telephone No. / Mobile No. are to be given) :
10. Aadhar No. :
11. PAN No. :
12. Particulars of documents attached to this application :

Declaration:

I do hereby declare that all the information furnished by me in this application are true and correct to the best of my knowledge and belief and no information has been suppressed.

Date.....

Signature of the Applicant

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE COMMENTS /
CLEARANCE IS FURNISHED**

Sl. No.	Particulars														
1.	Name of Officer (in full)														
2.	Father's Name														
3.	Date of Birth														
4.	Date of Retirement														
5.	Date of entry into service														
6.	Service to which the Officer belongs including batch / year cadre etc., wherever applicable														
7.	Positions held (during the ten preceding years)														
	<table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Designation & Place of posting</th> <th>From</th> <th>To</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sl. No.	Designation & Place of posting	From	To										
Sl. No.	Designation & Place of posting	From	To												
8.	Whether the Officer has been placed on the "Agreed List" or "List of Officers of Doubtful Integrity". (If yes, details to be given)														
9.	Whether any allegation of misconduct involving vigilance angle was examined against the Officer during the last 10 years and if so, with what result(*)														
10.	Whether any punishment was awarded to the Officer during the last 10 years and if so, the date of imposition and details of the penalty(*)														
11.	Is any disciplinary / criminal proceedings or charge sheet pending against the Officer as on date. (If so, details to be furnished – including reference No., if any, of the Commission)														
12.	Is any action contemplated against the Officer as on date. (If so, details to be furnished) (*)														
13.	Whether the Officer /Official has submitted his / her annual immovable property return of the previous year as required under Rule 18 of CCS (Conduct) Rules, 1964 within the prescribed limit														
14.	Details of complaint pending against the Officer as on date														

Date

CHIEF VIGILANCE OFFICER
(Name, Signature, Seal)

(*) If Vigilance Clearance had been obtained from the Ministry/ CVC in the past, the information may be provided for the period thereafter

CERTIFICATE TO BE GIVEN BY THE HEAD OF ORGANISATION

Certificate to be given by Head of Office of

Shri / Smt _____

Designation _____

1. It is certified that the particulars furnished by the applicant are correct and he / she fulfil the eligibility criteria.
2. The veracity of the qualification certificates and caste certificates submitted by the applicant are ensured and certified
3. It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant and he / she is clear from the vigilance angle.
4. His / Her integrity is certified.
5. It is certified that no major / minor penalties have been imposed on the Officer during the last 10 years.
6. Attested copies of ACRs / APARs for the last five years are enclosed.

Dated:

Signature of the Head of the Office
Name along with official seal